



Summary

This two day advanced training programme will enable you to manage CPD effectively in your school. You will look at the practicalities of being an effective trainer and develop techniques required to deliver high quality training. The course includes an assessment leading to Cambridge Education accreditation and the opportunity to provide training to other schools on behalf of Cambridge Education in the future.

Programme

Day 1

- 9.00 Coffee and registration
- 9.30 Welcome, introduction and you as a trainer
- 10.45 Tea/coffee
- 11.00 Teaching adults: strategies for delivering training to adults including dealing with reluctant learners
- 12.30 Lunch
- 13.30 Presentation skills: techniques and ideas for making courses lively & interesting
- 14.45 Tea/coffee
- 15.15 Preparing for your group presentation: developing your confidence and presentational skills

Day 2

- 9.00 Coffee, check-in and review of day 1
- 9.45 Delivering your presentation
- 10.45 Tea/coffee
- 11.00 The full range of training techniques: the part training plays in CPD and how it can support your role in school
- 12.30 Lunch
- 13.30 Collaborative learning activities: using ideas from our professional learning communities pack and other Cambridge Education material
- 14.30 Tea/coffee
- 14.45 Round-up, reflection and questions

community cohesion
leadership and management
INSET resource packs
child protection
subject reviews
classroom observation
off-site training courses
personalised learning
continuous professional development
ICT
early years
performance management
self-evaluation
inspections
ambition
ethnic minority achievement
making good teaching outstanding
the teacher learning academy
motivation
in-school, cluster and consortium training

